

RFI - Request for information „RFI for Rotary Pressure Filter technology in the separation processes at the PTA Plant in Włocławek”

Process number: PKN/2/004910/25

ORLEN S.A.
Płock

REQUEST FOR INFORMATION (RFI)

referring to the Rotary Pressure Filter technology in the separation processes at the the PTA Plant located in Włocławek

ORLEN S.A. (hereinafter referred to as the “**OWNER**”) prepared this REQUEST FOR INFORMATION (hereinafter referred to as “**RFI**”) and hereby is enquiring for your interest to take part in the process (“**RFI PROCESS**”) referring to seeking information about potential technologies in separation processes at the PTA plant located in Włocławek.

The Company or companies grouped in a consortium who have expressed an interest in participating in the RFI PROCESS – “**BIDDER**”

1. PURPOSE OF INQUIRY

As part of this RFI, ORLEN is seeking information about potential technologies for separation processes at the PTA Plant located in Włocławek. OWNER is interested in commercially proven Rotary Pressure Filter technology that can be implemented in separation processes at the PTA plant in Włocławek.

To this end, OWNER requests information on possible solutions that can be implemented in their PTA Plant located in Włocławek. The proposed solutions must be backed by a reference list of implemented systems in the refining and petrochemical industry and should be from the last 15 years.

We encourage you to respond to this RFI by submitting RESPONSE to RFI in accordance with the Attachment no. 1 to this particular RFI.

All correspondence and submission of RESPONSES takes place via CONNECT Platform.

2. PLANNED SCHEDULE OF THE RFI PROCESS:

Planned dates of the RFI PROCESS:

- Signature of the Information Protection Agreements by authorized persons, in accordance with the RFI: within 4 weeks from publication of this RFI
- Submission of complete RESPONSES to the RFI signed by authorized persons, in accordance with the RFI: within 8 weeks from publication of this RFI

The OWNER reserves the right to change the above dates.

3. RULES OF PARTICIPATION IN THE RFI PROCESS

3.1. A complete RESPONSE should be submitted in the RFI PROCESS in accordance with this INQUIRY.

3.2. In the event of the will to establish a consortium for the purpose of implementing the declared scope, it is required to submit a statement on the will to establish a consortium or a letter of intent and to indicate the planned consortium leader.

3.3. The OWNER reserves the right to change or supplement these terms at a later stage of the RFI PROCESS.

4. SUBMISSION RESPONSE TO RFI

4.1. The RESPONSE should be submitted on the CONNECT Platform, by completing all the items in the form and attaching the required information / documents specified in this RFI within the required time.

4.2. In the RESPONSE to RFI please submit the following documents:

- The list of persons authorized to sign the Offer (or any documents constituting the offer) or any activities connected with preparing the Offer and any documents connected with the RFI PROCESS, also to corresponding on behalf of the BIDDER;

- Register documents of the BIDDER;
- RESPONSE to RFI in accordance with the Attachment no. 1;
- Duly signed Information Protection Agreements (IPA, IPA MEC_MHI) (in case of electronic signature qualified electronic signature is required) in accordance with the Attachment no. 3 and 4 – both should be signed in order to receive further technical information regarding the PTA Plant.

4.3. The submitted RESPONSE should be signed by a representative of the BIDDER authorized in accordance with the National Court Register / CEIDG or authorized by a relevant power of attorney.

4.4. In case of resignation from submitting the RESPONSE, please send a short message on the CONNECT Platform giving the reason for resignation and then select the 'Resign' button (the order of actions is important).

4.5. Please direct all questions for additional information and clarifications through the CONNECT Platform ("Ask the ordering party" button) within the time limit set in the system. The answers will be sent in the same way.

4.6. Subject to point 4.7, the content of the questions and explanations of the OWNER are forwarded via CONNECT Platform to all the BIDDERS, without disclosing the source of the question, provided that the questions may be forwarded to the OWNER no later than 3 business days before the deadline for submission of RESPONSES. After this date, the OWNER reserves the right not to answer any questions.

4.7. If the content of the question concerns a unique solution used by the BIDDER, which cannot be disclosed to other participants of the RFI PROCESS (as indicated by the BIDDER), the OWNER reserves the right to answer the question only to the BIDDER that asked the question.

4.8. The OWNER reserves the right to refuse to answer questions without giving reasons.

5. RESPONSE SUBMISSION REQUIREMENTS:

Due to CONNECT system conditions, RESPONSE to RFI should be attached in the tab titled „OFFER”.

6. CONFIDENTIALITY

6.1. Within 4 weeks from publication of this RFI the BIDDER shall sign and submit to OWNER (through Questions & Answers on the CONNECT Platform) the Information Protection Agreements (IPAs) as per Attachment 3 and 4 to this RFI which is a condition to receive OWNER's confidential information including further technical data of the PTA Plant.

6.2. The BIDDER undertakes to treat as confidential any and all information and materials obtained during this RFI PROCESS. Information regarding the fact of the BIDDER'S invitation to participate in RFI PROCESS, the fact of submitting the RESPONSE TO RFI cannot be provided by the BIDDER for publication of such information or transfer to any third parties, without a written permission from the OWNER. If it is necessary to obtain information from subcontractors / sub-suppliers, the BIDDER may provide them with information to the extent necessary to obtain this information, under the condition of concluding with them IPAs with at least same level of protection as the IPAs binding the BIDDER and the OWNER. The BIDDER shall archive these agreements and shall, upon the OWNER's request, forward to the OWNER one fully executed copy of the said IPAs for any third parties receiving the above-mentioned information.

7. ADDITIONAL INFORMATION/RESERVATIONS:

7.1. ORLEN S.A. is not bound by the provisions of the Act of 11 September 2019 Public Procurement Law and subsequent amendments.

7.2. The BIDDER acknowledges and accepts that all communications received during the RFI PROCESS, irrespective of the form of their expression, are for information only and will not be considered as a declaration of will leading to the conclusion of the contract.

As part of the RFI PROCESS, it is not planned to conclude an Agreement between the parties for the scope indicated in the Attachment no. 1. The RFI PROCESS is for market analysis only. The RESPONSE to RFI does not constitute an offer within the meaning of art. 66 of the Civil Code and provisions regarding auctions and tenders within the meaning of art. 70 (1) - 70 (5) of the Civil Code do not apply.

7.3. The BIDDER shall bear all costs related to the preparation and submission of the RESPONSE and participation in the RFI PROCESS, and the OWNER shall in no case be responsible for any of these costs regardless of the manner of conducting or the outcome of the RFI PROCESS. The OWNER does not reimburse any costs related to the preparation and submission of the RESPONSE to this INQUIRY. Regardless of the results of the PROCEEDING, OWNER shall not be liable or obliged to cover the costs or losses related to the preparation and submission of the RESPONSE.

7.4. OWNER reserves the right to change the conditions contained in the RFI DOCUMENTS, cancel the RFI PROCESS or reject all the responses.

7.5. The BIDDER is obliged to read the terms of this INQUIRY. Submission of the RESPONSE in the RFI PROCESS is equivalent with acceptance of all conditions contained in this REQUEST FOR INFORMATION.

7.6. OWNER reserves the rights to refuse issuing references without stating the reasons.

All information about the RFI PROCESS can be obtained from:

Rafał Wądołowski
E-mail: Rafal.Wadolowski2@orlen.pl
Mobile: +48 885 540 240

and / or

Adam Dymek
E-mail: Adam.Dymek@orlen.pl
Mobile: +48 603 134 862

LIST OF ATTACHMENTS:

Attachment 1 - The list of requirements for the BIDDER

Attachment 2 - Information clause

Attachment 3 - Information Protection Agreement (IPA) – template

Attachment 4 - Information Protection Agreement MEC_MHI (IPA MEC_MHI)

Attachment 1 - The list of requirements for the BIDDER

Requirements for the content of submitted technical offer:

The BIDDER is requested to provide the following information in his offer:

1. **Technological information** - a description of the process indicating all requirements and limitations for the implementation of the proposed technology, enabling the OWNER to make preliminary assessment of the possibility of applying the technology to improve existing installations.

2. **Reference list**

The bidder shall provide a reference list for the proposed technology. References should come from the refinery or petrochemical industry and should be from the last 15 years. The Ordering Party is looking for technologies with commercial applications that enable continuous operation. The bidder may also present projects that are currently ongoing—preferably at the construction stage. The bidder is requested to provide a reference list for the proposed technology, including:

- Location and Client (if not confidential)
- Start-up date (with a clear distinction between plants in operation and those under construction or design)
- CAPEX (if not confidential)
- A brief description (e.g., in which production process the technology was implemented, degree of separation)

Attachment 2

INFORMATION CLAUSE

for persons representing the Contractor¹, designated for contact or cooperating with the Contractor in the conclusion and performance of contracts with ORLEN S.A.

Who is the controller of your personal data?

The controller of your personal data is ORLEN S.A., with its registered office in Płock, ul. Chemików 7. Contact phone numbers: +48 24 256 00 00, +48 24 365 00 00, +48 22 778 00 00.

How can you contact the Data Protection Officer?

You can write to the following e-mail address: daneosobowe@orlen.pl or by post to ORLEN S.A. with the note “Data Protection Officer”. More information is available at www.orlen.pl under the “Contact” section.

What data do we process?

Depending on the type of cooperation:

- name and surname,
- job title and function,
- business phone number and e-mail address,
- PESEL number (Polish national identification number),
- information about authorizations and qualifications.

For what purpose do we process the data?

The data is processed in order to:

- perform contracts with Contractors (e.g. contact, verification of authorizations, qualifications and declarations, issuing powers of attorney, correspondence exchange, proper performance of the contract, control, settlement of the contract, maintaining confidentiality and occupational health and safety),
- pursue and defend claims,
- fulfill legal obligations (e.g. resulting from the Anti-Money Laundering Act, construction law, EU regulations).

On what legal basis do we process the data?

- the legitimate interest of ORLEN S.A. (Article 6(1)(f) of the GDPR),
- legal obligations (Article 6(1)(c) of the GDPR).

Who may have access to your data?

The data may be transferred to companies within the ORLEN Group and other cooperating entities, participants in procurement processes, and entities such as IT, courier, security, OHS, legal, advisory, or archiving service providers.

How long do we process the data?

The data is processed for the time necessary to achieve the purposes and fulfill legal obligations. It may be stored longer only if required by law.

What are your rights?

You have the right to:

- access your data,
- rectify, delete or restrict the processing of your data,
- object (if the data is processed based on legitimate interest),
- lodge a complaint with the President of the Personal Data Protection Office.

Requests can be sent to: daneosobowe@orlen.pl or by post with the note “Data Protection Officer”.

¹ Bidder/Contractor/Service Provider/Supplier